



Spangdahlem AB

Transition Assistance Program (TAP)

2026 Schedule



18-24 months out is the recommended timeline to start the TAP process.

What is TAP?

TAP is a 4-part congressionally mandated program for anyone separating or retiring. Completion of Step 1, Initial Counseling and Step 2, Pre-Separation Briefing must occur **NLT 365 days** prior to the service members anticipated date of separation or retirement. **TAP completion is a requirement, not a commitment to separation or retirement.**

How to Begin TAP: Email the org box with the subject line – STARTING TAP and the documents will be emailed to you.

52FSS.FSH.TAP@US.AF.MIL

PRE-SEPARATION

Pre-Separation Briefing	
0800-0900 – Retirees Only	
0900-1100 – Retirees & Separatees	
NOTE: Initial Counseling is a pre-requisite for this workshop	
JANUARY	8, 22
FEBRUARY	5, 19
MARCH	5, 19
APRIL	2, 16, 30
MAY	14, 28
JUNE	11, 25
JULY	9
AUGUST	6, 20
SEPTEMBER	3, 17
OCTOBER	1, 15
NOVEMBER	5, 19
DECEMBER	3, 17
All Pre-Sep briefings are hybrid (in-person & virtual) to accommodate our GSU population. Retirees will receive their SBP overview starting at 0800.	

TAP WEEK

Transition Assistance Program (TAP) Workshop	
0800-1630	
NOTE: Pre-Separation Briefing is a pre-requisite for this workshop	
JANUARY	12-16
^^FEBRUARY	9-13
MARCH	9-13
APRIL	6-10
*APRIL	20-24
MAY	4-8
^^JUNE	1-5
JULY	20-24
AUGUST	10-14
^^SEPTEMBER	21-25
*OCTOBER	5-9
OCTOBER	26-30
NOVEMBER	16-20
^^DECEMBER	7-11
Thur & Fri of TAP week is the Dept of Labor Employment Workshop 2-Day Track	
*Senior TAP Class Participants are E-6 – abv. and O-4 -abv.	
^^ Hybrid workshop (in-person and virtual) to accommodate our GSU population. Day 2 - VA Benefits Day will be virtual for all participants.	

2-DAY TRACKS

Managing Your (MY) Education	
0900-1630	
JANUARY	21-22
MARCH	18-19
MAY	13-14
JULY	15-16
SEPTEMBER	16-17
NOVEMBER	18-19

Boots to Business	
0800-1600	
**Schedule on back	
Instructor-led virtual workshop through Syracuse University and the Small Business Administration.	

Dept of Labor Career & Credential Exploration (C2E)	
0800-1630	
January	28-29
MAY	11-12
AUGUST	20-21
OCTOBER	22-23



Start TAP early and often!!!

*Thank you
for your service*

UPDATED AS OF 5/15/26

BOOTS TO BUSINESS

EUROPE VIRTUAL CLASSES SCHEDULE

COURSE	DATES	LIVE CLASS TIME (CET)
Europe Virtual - June A	June 1, 2026 - June 2, 2026	08:00 CET
Europe Virtual - June B	June 17, 2026 - June 18, 2026	12:00 CET
Europe Virtual - July A	July 9, 2026 - July 10, 2026	08:00 CET
Europe Virtual - July B	July 20, 2026 - July 21, 2026	12:00 CET
Europe Virtual - August A	August 10, 2026 - August 11, 2026	08:00 CET
Europe Virtual - August B	August 26, 2026 - August 27, 2026	12:00 CET
Europe Virtual - September A	September 8, 2026 - September 9, 2026	08:00 CET
Europe Virtual - September B	September 24, 2026 - September 25, 2026	12:00 CET
Europe Virtual - October A	October 13, 2026 - October 14, 2026	08:00 CET
Europe Virtual - October B	October 29, 2026 - October 30, 2026	12:00 CET
Europe Virtual - November	November 16, 2026 - November 17, 2026	08:00 CET
Europe Virtual - December	December 3, 2026 - December 4, 2026	12:00 CET
Europe Virtual - January A	January 11, 2027 - January 12, 2027	08:00 CET
Europe Virtual - January B	January 27, 2027 - January 28, 2027	12:00 CET
Europe Virtual - February A	February 8, 2027 - February 9, 2027	08:00 CET
Europe Virtual - February B	February 25, 2027 - February 26, 2027	12:00 CET
Europe Virtual - March A	March 11, 2027 - March 12, 2027	08:00 CET
Europe Virtual - March B	March 22, 2027 - March 23, 2027	12:00 CET
Europe Virtual - April A	April 8, 2027 - April 9, 2027	12:00 PM CET
Europe Virtual - April B	April 26, 2027 - April 27, 2027	08:00 CET
Europe Virtual - May A	May 5, 2027 - May 6, 2027	08:00 CET
Europe Virtual - May B	May 13, 2027 - May 14, 2027	12:00 CET