



Spangdahlem AB

Transition Assistance Program (TAP) 2026 Schedule



What is TAP?

TAP is a 4-part congressionally mandated program for anyone separating or retiring, regardless of characterization of discharge. Completion of step 1, Initial Counseling and Step 2, Pre-Separation Briefing must occur NLT 365 days prior to the service members anticipated date of separation or retirement.

How to Begin TAP:

Email the org box with the subject line – STARTING TAP and the documents will be emailed to you.
52FSS.FSH.CENTER@US.AF.MIL

PRE-SEPARATION

Pre-Separation Briefing	
0800-0900 – Retirees Only	
0900-1100 – Retirees & Separates	
NOTE: Initial Counseling is a pre-requisite for this workshop	
JANUARY	8, 22
FEBRUARY	5, 19
MARCH	5, 19
APRIL	2, 16, 30
MAY	14, 28
JUNE	11, 25
JULY	9, 23
AUGUST	6, 20
SEPTEMBER	3, 17
OCTOBER	1, 15
NOVEMBER	5, 19
DECEMBER	3, 17
All Pre-Sep briefings are hybrid (in-person & virtual) to accommodate our GSU population. Retirees will receive their SBP overview starting at 0800.	

TAP WEEK

Transition Assistance Program (TAP) Workshop 0800-1630	
NOTE: Pre-Separation Briefing is a pre-requisite for this workshop	
JANUARY	12-16
^^FEBRUARY	9-13
MARCH	9-13
APRIL	6-10
*APRIL	20-24
MAY	4-8
^^JUNE	1-5
JULY	20-24
AUGUST	10-14
^^SEPTEMBER	21-25
*OCTOBER	5-9
OCTOBER	26-30
NOVEMBER	16-20
^^DECEMBER	7-11
Thur & Fri of TAP week is the Dept of Labor Employment Workshop 2-Day Track	
*Senior TAP Class Participants are E-6 – abv. and O-4 -abv.	
^^ Hybrid workshop (in-person and virtual) to accommodate our GSU population. Day 2 - VA Benefits Day will be virtual for all participants.	

2-DAY TRACKS

Managing Your (MY) Education 0900-1630	
JANUARY	21-22
MARCH	18-19
MAY	13-14
JULY	15-16
SEPTEMBER	16-17
NOVEMBER	18-19

Boots to Business 0800-1630	
• JANUARY	22-23
• FEBRUARY	12-13
• MARCH	12-13
• APRIL	16-17
• MAY	21-22
• Instructor-led virtual workshops	

Dept of Labor Career & Credential Exploration (C2E) 0800-1630	
January	28-29
MAY	11-12
AUGUST	20-21
OCTOBER	22-23



UPDATED AS OF 1/16/2025

*Thank you
for your service*