 **Spangdahlem AB**

**Transition Assistance Program (TAP)**

**2024 Schedule**

**What is TAP?**

TAP is a 4-part congressionally mandated program for anyone separating or retiring, regardless of characterization of discharge. Completion of step 1, Initial Counseling and Step 2, Pre-Separation Counseling must occur NLT 365 days prior to the service members anticipated date of separation or retirement.

**How to Begin TAP:**

Visit [www.52fss.com/tap](http://www.52fss.com/tap) and complete the action items listed under the “Starting TAP” tab. You will then be assigned a TAP Counselor who will guide you through the entire TAP process.

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| **Managing Your (MY) Education**  **0900-1700** | |
| JANUARY | 10-11 |
| MARCH | 20-21 |
| MAY | 22-23 |
| JULY | 24-25 |
| SEPTEMBER | 25-26 |
| NOVEMBER | 6-7 |

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| **Pre-Separation**  **Counseling**  **0900-1200**  NOTE: Initial Counseling is a  pre-requisite for this workshop | |
| JANUARY | 4, 18 |
| FEBRUARY | 1, 15, 29 |
| MARCH | 14, 28 |
| APRIL | 11, 25 |
| MAY | 9, 23 |
| JUNE | 6, 27 |
| JULY | 11, 25 |
| AUGUST | 8, 22 |
| SEPTEMBER | 5, 19 |
| OCTOBER | 3, 17, 31 |
| NOVEMBER | 14 |
| DECEMBER | 5, 19 |
| All Pre-sep workshops are hybrid  (in-person & virtual) to accommodate our GSU population. | |

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| **Transition Assistance Program (TAP) Workshop**  **0800-1700**  NOTE: Pre-Separation Counseling is a pre-requisite for this workshop | |
| \*\*JANUARY | 22-26 |
| FEBRUARY | 5-9 |
| MARCH | 4-8 |
| APRIL | 15-19 |
| \*APRIL | 29- May 3 |
| \*\*MAY | 13-17 |
| JUNE | 10-14 |
| JULY | 15-19 |
| \*\*AUGUST | 12-16 |
| SEPTEMBER | 9-13 |
| \*SEPTEMBER | 23-27 |
| OCTOBER | 21-25 |
| NOVEMBER | 18-22 |
| \*\*DECEMBER | 9-13 |
| Thur & Fri of TAP week is the Dept of Labor Employment Workshop 2-Day Track | |
| \*Senior TAP Class  Participants are E-6 – abv. and O-4 -abv. | |
| \*\*Hybrid workshop (in-person and virtual) to accommodate our GSU population.  Day 2 - VA Benefits Day  will be virtual for all participants. | |

**PRE-SEPARATION TAP WEEK 2-DAY TRACKS**

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| **Boots to Business**  **0900-1700** | |
| * JANUARY | 29-30 |
| FEBRUARY | 21-22 |
| * FEBRUARY | 26-27 |
| * MARCH | 25-26 |
| * APRIL | 25-26 |
| MAY | 1-2 |
| * MAY | 20-21 |
|  |  |
| * Virtual Course |  |
| **•** Instructor-led virtual workshops | |

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| **Dept of Labor**  **Career & Credential Exploration (C2E)**  **0900-1700** | |
| JANUARY | 29-30 |
| APRIL | 3-4 |
| JULY | 22-23 |
| OCTOBER | 7-8 |

**Thank-you**

**for your service**