

**Civilian Personnel Office  
52d Force Support  
Squadron United States Air  
Force  
Spangdahlem Air Base, Germany**

**Announcement Number: 101/2023**

**Opening Date: 13 Oct 2023**

**Closing Date: open until filled**

**Internal and external Non-US Vacancy Announcement  
(IAW USAFEI 36-113)**

**Area of Consideration: internal and external applicants**

**Please post announcement on your bulletin board**

**POSITION TITLE: *Project Development Technician***

**GRADE: C-0802-6a/7**

**WORK HOURS: 38.5 hrs per week** (On principle, these positions are suitable for part-time employment)

**ORGANIZATION: 52 CES/CENPD**

**LOCATION: Spangdahlem**

On principle this position is also suitable for severely handicapped persons.

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***MAJOR DUTIES:***

The primary purpose of this position is: To serve as a professional technician for engineering project and site development, providing difficult and complex facility project planning and programming for new construction, renovation, and improvement projects of real property facilities and infrastructure, including utility systems at Spangdahlem AB, the supporting Geographically Separated Units (GSUs) and the 52 Munitions Maintenance Group (52 MMG) supported Munitions Support Squadrons (MUNSS). Supports the Base Energy and Utility Manager in the development of energy and utility savings projects.

- Provides complete facility planning and programming for assigned projects by establishing facility and infrastructure requirements critical for mission accomplishment; proposing the most effective and economical means of satisfying those requirements.
- Performs cradle to grave on contractor conducted site/facility surveys, including, but not limited to life cycle analysis on building systems, facility safety and security evaluations, and future site development analysis. Performs cradle to grave management on contractor perform facility maintenance and repair work at the GSUs.
- Work with organizational managers and budget personnel to obtain and verify information used to justify and gain AFCEC as well as Congressional funding approval for proposed facility programs/projects.
- Coordinates projects with engineers in a variety of disciplines, architects, and planners as well as contracting officers, tenant organization representatives, and construction agents such as private contracting companies, Army Corps of Engineer, and the AF Civil Engineer Center.

For further details and review of the position description contact the Civilian Personnel Section, Bldg. 151, Spangdahlem Air Base.

## **QUALIFICATION REQUIREMENTS/QUALIFIZIERUNGSANFORDERUNGEN:**

**Education and Training Level IVc** - State Certified Technician in Construction, Mechanical Engineering, Mechatronics, Building Services Engineering, Electrical Engineering or Heating- Ventilation-Air-Conditioning Engineering

### **Experience requirements:**

#### ***For pay grade***

With E&T Level IVc

**C-6a**

none

**C-7**

1 year

**The required creditable experience must have been gained in human resources.**

### **Acceptable Creditable Experience:**

Salary schedule C-6 - C-7a:

Creditable experience must reflect the particular knowledge, skills, and abilities required for the position and must be in the same or in a similar line of work as the job for which considered. The predominant experience must have been gained at a comparable level of difficulty to the position to be filled and must be directly related to the position.

**As a rule one year of creditable experience must have been gained at one level below the grade for which considered.**

**Completion of Air Force Institute of Technology (AFIT) Training "WMGT 423 Project Programming Course" is a mandatory requirement for upgrade to paygrade C-07.**

### **Proficiency Requirements:**

- Excellent command of the English language (ELP level 3) and of the German language is required
- Excellent command of the German Language required
- Must be in possession of German Driver's license class B
- Air Force Institute of Technology (AFIT) Training "WMGT 423 Project Programming Course" shall be completed within 12 month of occupying of this position
- Certified Energy Manager (CEM) is desirable but not required for this position
- LEED Accredited Professional certification is desirable but not required for this position

### **Other requirements:**

- Work may occasionally require travel away from the normal duty station on military or commercial aircraft.
- Inspections may be conducted in "hard-hat" areas and may require significant walking, bending, climbing, and stooping. Some worksites may involve exposure to environmental hazards.

## ***HOW TO APPLY/BEWERBUNG:***

Application (USAFE Form 201) and Request for Placements Consideration (USAFE Form 10- if currently employed) and any **supporting documents** must be turned in to the Civilian Personnel Office, Bldg. 151, 54529

Spangdahlem or sent via email to [52FSS.spang.jobs@us.af.mil](mailto:52FSS.spang.jobs@us.af.mil). All applications **must be received** by the closing date of the announcement. For further detailed information please call DSN 452-6080 or Commercial 06565-61- 6080 (07:30 – 16:30) or check our website: <https://www.52fss.com/home/document-manager/civilian-personnel-section>

**The application cannot be considered if supporting documents are missing.**

**Applicants presenting foreign education & training credentials are required to obtain a letter of equivalency from the appropriate German authority of the state where he/she is residing. In Rheinland-Pfalz you may contact: Aufsichts- und Dienstleistungsdirektion (ADD), Willy-Brandt-Platz 3, 54290 Trier,**

**Phone: 0651-9494-0, Fax: 0651-9494-170, e-mail: [poststelle@add.rlp.de](mailto:poststelle@add.rlp.de)**