

**Civilian Personnel Office  
52d Force Support Squadron  
United States Air Force  
Spangdahlem Air Base, Germany**

**Announcement Number: 82/2023**

**Opening Date: 29 Aug 2023**

**Closing Date: open until filled**

**Internal and external Non-US Vacancy Announcement  
(IAW USAFE-AFAFRICA 36-113)**

**Area of Consideration: Area II – All organizations serviced by the Spangdahlem Civilian Personnel Section and external applicants**

**Please post announcement on your bulletin board**

**POSITION TITLE:    *Telecommunications Specialist (m/f/d)***

**GRADE:            C-0391-5A / C-0391-6 / C-0391-6A**

**WORK HOURS:    **Full time, 38.5 hours per week.** On principle, this position is also suitable for part-time employment.**

**ORGANIZATION:    52 CS/SCXP**

**LOCATION:           Spangdahlem**

**REMARKS:           **Temporary NTE 2 years****

On principle this position is also suitable for heavily disabled persons.

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***MAJOR DUTIES:***

**The primary purpose of this position is:** To plan future command, control, communications and computer systems involving cable capabilities and manage implementation of upcoming and current projects. Also responsible for recording the location of all communication infrastructure located on Spangdahlem AB and applicable GSUs.

**Quality Assurance and Control:** Performs quality assurance evaluations (QAE) of in-progress and completed work performed by installation activities; insures projects meet applicable performance standards; develops policy and procedures for management; interprets instructions applicable to assigned projects; prepares project status reports; delivers status briefing to senior decision makers; accounts for project material; executes management of funds associated with assigned projects; responsible for providing audit trail of million dollar worth of project material and project funding and provides audit trail of expenditures; gives On-the-Job-Training of wire systems to newly assigned personnel. Performs Installation Quality Control Inspection by coordinating with appropriate agency; reviews technical data; reviews schedule/listing; order locally procured material and ensures Project Support Agreements (PSAs) are met prior to scheme start. Determine quality of fiber optic cable installations both outside underground and internal building configurations. Designs base infrastructure for supporting manhole, hand hole, conduit and ducting system.

**Communications-Computer Systems Installation Record (CSIR) and Base Civil Engineer (BCE):** Maintains the CSIR project file of historical data on over hundreds of completed/closed-out projects. Identifies affected drawings and reviews. Ensures all technical and architectural changes are posted; makes updates and corrections, forwards to appropriate agency, and reviews updated drawings for correctness and files corrected drawings.

Maintains a computerized database to track the drawings that have been forwarded for update/change. Processes requests to Base Civil Engineer (BCE) prior to any installation activity involving buried cable system; identifies appropriate drawing, determines necessary action; receives notification that outside agency is beginning to dig; reviews drawings; monitors digging, if required, and points out cable routes.

**Project Designs:** Designs projects to implement approved plans. Prepares and submits statement of work (SOW) with diagrams of projected installation to the appropriate agency. Submits in writing changes necessary for implementation or cancellation. Monitors progress of allied support construction and does technical acceptance inspection upon accomplishment. Evaluates manhole, hand hole, duct and revetment systems to determine their serviceability; programs BCE repair or replacement as necessary. Prepares for and conducts/attends Project Planning Meetings, establishes schedule; gathers information; organizes material; researches and evaluates material; writes briefings; prepares maps, graphs, or slides; and finalizes and publishes agenda for meeting/board. These briefings/meetings include: Base C4 systems planning meeting, systems technical evaluation board meeting, contractor, site survey team in/out-briefing, pre/post contract award and construction design/review meeting, periodic project planning review meeting, study/survey team in/out-briefing, installation and test personnel, site preparation, and similar concerns. Updates documentation and maintains.

**Facility Design Military Construction Program (MCP) and Minor Construction Planning:** Participates in Facility Design Military Construction Program (MCP) and Minor Construction Planning. Reviews MCP/minor construction projects to ensure consideration is given for adequate building, internal and external, wiring requirement. Performs engineering technical solution for all locally generated projects or prepares request for technical assistance. Obtains C4 systems engineering input and forwards to BCE. Participates in design reviews; advises unit staff and headquarters of meeting; requests C4 systems engineering input and forwards to BCE. Participates in design reviews; advises unit staff and headquarters of meeting; requests C4 systems engineering representation; ensures new building or major renovation includes feeder cable and is pre-wired; obtains and forwards construction/design drawing to appropriate agencies; and maintains status of design review. Evaluates and researches the Base Comprehensive Plan (BCP) and Project, and the existing requirements for impact on base C4 infrastructure.

**Geospatial Data Collection:** Performs geospatial data collection utilizing survey grade and resource grade global positioning systems (GPS) and Geodimeter total station equipment. Researches, analyzes, compiles and interprets Geographic/Geospatial information including aerial photographs, satellite imagery data and other topographic maps for Geographic Information Systems (GIS).

#### **QUALIFICATION REQUIREMENTS/QUALIFIZIERUNGSANFORDERUNGEN:**

- Education and Training Level II b: Completed apprenticeship with certificate of completion as Electronics Technician or closely related  
*OR*
- Education and Training Level III a: Secondary level school diploma plus a completed apprenticeship with certificate of completion as Electronics Technician or closely related  
*OR*
- Education and Training Level IV b or IVc: State certified Electronics Technician/State Certified Master Craftsman (Information and Telecommunication) or related Technician/Master Craftsman diploma. /

Creditable higher education: Technician/Bachelor/Master diploma et al. is acceptable. */Eine höhere Ausbildung/Techniker/Studium (Bachelor/Masterabschluss) oder ähnliches ist auch akzeptabel, solange diese artverwandt ist.*

#### **Experience requirements:**

| <i>For pay grade</i>      | <b>C-5A</b> | <b>C-6</b> | <b>C-6A</b> |
|---------------------------|-------------|------------|-------------|
| With E&T Level II b:      | 3 years     | 4 years    | 5 years     |
| With E&T Level III a:     | 1 year      | 2 years    | 3 years     |
| With E&T Level IV b or c: | none        | none       | none        |

- Salary schedule C-6 - C-7a:  
Creditable Experience must reflect the particular knowledge, skills, and abilities required for the position and must be in the same or a similar line of work as the job for which considered. The predominant experience must have been gained at a comparable level of difficulty to the position to be filled and must be directly related to the position.
- Experience must have been gained in a Telecommunication work environment.
- An excellent command of the English language (ELP Level 3) is required.
- Excellent command of the German language is required.
- Knowledge of various office automation software programs (MS Office) is required.
- Must be in possession of German Driver's license class B. Must be able to obtain GOV license.
- Experience in Quality Assurance/Quality Control and CAD is required or must be gained within first years of employment.

#### **OTHER REQUIREMENTS:**

- Must be able to obtain a security clearance for the issue of a line badge to enter controlled areas and have access to releasable classified material when needed.
- Following entrance on duty, necessary trainings must be attended to gain the necessary certifications for this position. Some of these trainings are conducted abroad (USA); therefore, willingness to travel is required. Must be able to obtain ESTA/visa for TDY to CONUS or other countries requiring a VISA.
- Position requires normal color vision; normal depth perception and ability to perform work center assigned duties.

#### ***HOW TO APPLY/BEWERBUNG:***

Application (USAFE Form 201) and Request for Placements Consideration (USAFE Form 10- if currently employed) and any **supporting documents** must be turned in to the Civilian Personnel Office, Bldg. 151, 54529

Spangdahlem or sent via email to [52FSS.spang.jobs@us.af.mil](mailto:52FSS.spang.jobs@us.af.mil) . All applications **must be received** by the closing date of the announcement. For further detailed information please call DSN 452-6080 or Commercial 06565-61-6080 (08:00 – 16:00, closed Tuesday afternoons) or check our website: <https://www.52fss.com/civilian-personnel-section>

**The application cannot be considered if supporting documents are missing.**

**Applicants presenting foreign education & training credentials are required to obtain a letter of equivalency from the appropriate German authority of the state where he/she is residing. In Rheinland-Pfalz you may contact: Aufsichts- und Dienstleistungsdirektion (ADD), Willy-Brandt-Platz 3, 54290 Trier, Phone: 0651-9494-0, Fax: 0651-9494-170**